

FREMONT BUDGET COMMITTEE MEETING

Fremont Town Hall
295 Main Street
Fremont, NH 03044
October 17, 2012
7:00 PM

I. CALL TO ORDER

Chairman Gene Cordes called the October 17, 2012 meeting to order at 7:03 pm on the main floor of Fremont Town Hall.

Present were: Budget Committee Members Gene Cordes, Griffin Cordes, Greg Fraize, Greta St. Germain, Charles Kimball, and Joe Miccile, Mike Nygren, Town Administrator Heidi Carlson, and Recording Secretary Susan Perry. Members of the public included Charlie Black and Fire Chief Richard Butler.

II. REVIEW & APPROVE MINUTES FOR MEETING OF OCTOBER 10, 2012

Charles Kimball motioned to approve the meeting minutes of October 10, 2012. Greg Fraize seconded the motion. Motion passed 7:0.

Mr. Nygren clarified that section V. C. of the October 10, 2012 minutes should read that the Gymnastics line item (specifically) should be spent in full for 2012. There was discussion that if a Department requests money for a line, it should be spent in that line (a form would need to be filled out and submitted to the Board of Selectmen), not just for what they would like. Ms. Carlson said that this was what they strived for.

Greta St. Germain motioned to amend the approved minutes of October 10, 2012 (V. C.) to add "line item" for Gymnastics (4520650). Greg Fraize seconded the motion. Motion passed 7:0.

Charles Kimball motioned to approve the amended minutes of October 10, 2012. Griffin Cordes seconded the motion. Motion passed 7:0.

III. FOLLOW-UP ITEMS

A. HIGHWAY DEPARTMENT LINE ITEM REALIGNMENT

Two items were corrected: backhoe maintenance (\$6000) and fuel maintenance (\$2000). Money was pulled from winter equipment hire, summer equipment hire and sand. The New Equipment Line was consolidated into one line item (\$2000). The totals and revenues were still the same. The history of the winter equipment hire, sand and salt were reviewed. Mr. Kimball favored having \$2000 more for these line items. There was discussion about the fact that the Department was no longer paying for a backhoe, number of hours for winter work, and that Mr. Pitkin felt comfortable having a default budget. Mr. Cordes clarified that the zeroes in the Highway Department Budget were for administration purposes.

Griffin Cordes recommended the Board of Selectmen's budget recommendation of \$392,291 in 4312: HIGHWAY DEPARTMENT. Joe Miccile seconded the motion. Motion passed 6:1 (nay M. Nygren).

- B. LIBRARY: previous vote stands 6:2 on 10/3/12
- C. REAPPRAISAL OF PROPERTY (4152)

Money could not be encumbered from 2012 for a 2013 contract (relative to electric utility values with George Sansoucy LLC).

IV. NEW BUDGETS FOR REVIEW/DISCUSSION

- A. STREET LIGHTS 4316 (within the Highway Department Budget)

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$4,680 in 4316: STREET LIGHTING. Greta St. Germain seconded the motion. Motion passed 7:0.

- B. SOLID WASTE COLLECTION 4323

Fremont was at the end of a 5-year contract with MSW (of with the amount went up 5% each year). Ms. Carlson flat lined this line through 2013 and the contract was extended for 9 months at no charge. This was to avoid re-bidding the contract.

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$255,180 in 4323: SOLID WASTE COLLECTION. Charles Kimball seconded the motion. Motion passed 7:0.

- C. SOLID WASTE DISPOSAL 4324

There was review of the 4324 Solid Waste Disposal budget. Highlights included:

- **Turnkey Tonnage:** changes each July 1
- **NHRRRA Dues** = recycling organization to which Fremont belongs
- **Recycling Publicity:** covers bulky mailer 2x/year
- **Site Improvements:** annual item: old landfill area
- **Recycling Bins:** covers @100 bins for next year

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$116,560 in 4324: SOLID WASTE DISPOSAL. Griffin Cordes seconded the motion. Motion passed 7:0.

V. 4220 FIRE RESCUE BUDGET: FIRE CHIEF RICHARD BUTLER

The Committee reviewed the Fire Rescue Budget (4220) with Fire Chief Richard Butler.

Highlights included:

- **Office Supplies:** to purchase new copier for complex: old one does not function any more)
- **Points Plan:** goal is to increase participation in meetings, training and response to calls; required to become certified within one year in the department. Program is working: workers train and stay.
- **LOSAP Plan:** increase in the number of eligible people this year (27 acting members now): based on ceiling of 3 years (in department), age limit. Program is working. LOSAP line money cannot be used anywhere else.
- **EMS Training:** no qualified EMS trainers in Fremont (FYI)

- **Mileage Reimbursement:** for class attendance
- **EMS Supplies:** 1x use items
- **Protective Gear & Uniforms:** turnout gear, dress uniforms, Kevlar type material, blood-borne repellent
- **Preventative Maintenance:** hoses, test annually
- **Communications:** portables; cost per radio/pager = \$3500; need to purchase batteries, etc. Mr. Butler explained about narrow-banded federal government frequencies. In 2013, the pagers will be useless and will need to be replaced (30). Narrow banding/relicensing town band would be done next week in Fremont. The goal is to buy four a year; the question will be how much will actually be spent (in Communications) this year.
- **Dispatch Services:** Raymond Dispatch; flat rate based on Fremont's population
- **Computer Software & Supt.:** 3 computers and laptop

Mr. Butler said that they want to have a Warrant Article for the replacement of 8 SCBAs (Self-contained Breathing Apparatus).

With the Town-wide effort to have default budgets, Mr. Butler said they could probably cut back someplace if necessary to achieve this in the Fire Rescue Department budget.

There was discussion about having reserve funds and job descriptions/duty lists for officers and Coordinator.

There was Budget Committee consensus to hold off on recommending this budget until the Board of Selectmen finishes the review.

VI. BUDGETS CONTINUED

A. TAX ANTICIPATION 4723

Ms. Carlson explained TAN ("tax anticipation note") to be "money borrowed in anticipation of cash flow".

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$3,000 in 4723 INTEREST ON TAX ANTICIPATION NOTES. Griffin Cordes seconded the motion. Motion passed 7:0.

B. SOCIAL SERVICE AGENCIES 4445

The Social Service Agencies 4445 budget would be reviewed next week.

VII. NEXT MEETING DATE: WEDNESDAY OCTOBER 24, 2012

Remaining budgets to review include: revisiting the Fire Department, Social Services Agencies, Government Buildings, Personnel Administration, Police and School.

VIII. ADJOURNMENT

At 9:03 pm, Griffin Cordes made a motion to adjourn. Charles Kimball seconded the motion. Motion passed 7:0.

Respectfully Submitted, Susan Perry, Recording Secretary